

Cabinet (Resources) Panel

15 September 2015

Time 5.00 pm **Public Meeting?** YES **Type of meeting** Executive

Venue Committee Room 4 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Membership

Chair Cllr Andrew Johnson (Lab)

Vice-chair Cllr Roger Lawrence (Lab)

Labour

Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Quorum for this meeting is five Councillors.

Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

Contact Linda Banbury, Democratic Support Officer
Tel/Email 01902 555040 or linda.banbury@wolverhampton.gov.uk
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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes of the previous meeting - 28 July 2015** (Pages 5 - 10)
[To approve the minutes of the previous meeting as a correct record.]
- 4 **Matters arising**
[To consider any matters arising from the minutes.]

DECISION ITEMS (AMBER - DELEGATED TO THE CABINET)

- 5 **First impressions of the city** (Pages 11 - 18)
[To endorse actions to improve and promote the Wolverhampton Offer]
- 6 **Black Country European funded projects** (Pages 19 - 24)
[To submit full applications and enter into legal agreements]
- 7 **Schedule of Individual Executive Decisions** (Pages 25 - 32)
[To note the summary of decisions approved by the appropriate Cabinet Member in consultation with the relevant employee]
- 8 **Exclusion of press and public**
[To pass the following resolution:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information)]

PART 2 - EXEMPT ITEMS, CLOSED TO PRESS AND PUBLIC

- 9 **Proposed transfer of Healthy Lifestyles Service** (Pages 33 - 44)
[To endorse the proposed option to transfer the Service into the Council]
- 10 **Bilbrook Junior Football Club Capital Scheme** (Pages 45 - 50)
[To agree to spend funds awarded by the Football Foundation and approve delivery of the capital project at Bilbrook]

- 11 **Strategic procurement - award of contracts for works, goods and services**
(Pages 51 - 72)
[To award contracts and delegate authority to execute the contracts in respect of
the recommendations as required]

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Cabinet (Resources) Panel

Minutes - 28 July 2015

Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)
Cllr Roger Lawrence (Vice-Chair)
Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Employees

Linda Banbury	Democratic Support Officer
Keith Ireland	Managing Director
Tim Johnson	Strategic Director - Place
Andy Moran	Head of Procurement
Kevin O'Keefe	Director of Governance
Kathy Roper	Head of Young Adults Commissioning
Paul Smith	Head of Commissioning - Older People
Claire Nye	Chief Accountant

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence**
There were no apologies for absence.
- 2 Declarations of interest**
There were no declarations of interest.
- 3 Minutes of the previous meeting**
Resolved:
That the minutes of the meeting held on 30 June 2015 be approved as a correct record.
- 4 Matters arising**
There were no matters arising from the previous minutes.
- 5 Information Governance Framework 2015-17**
Councillor Sweet presented the report, which outlined the Council's Information Governance Framework 2015-17.

Resolved:

That the Information Governance Framework for 2015-17 be approved.

6 External Funding Update

Councillor Reynolds presented the report, which provided an update on external funding opportunities, including bids submitted and the project pipeline for European Structure funding.

Resolved:

1. That the City of Wolverhampton Council be authorised to act as accountable body for and submit bids for European Regional Development funding, should the outline bids be successful.
2. That permission be granted to establish a budget for the Local Development Order Incentive Fund.

7 Housing support and social inclusion services for people at risk of violence and abuse

Councillor Gibson presented the report, which sought consideration of proposals for the delivery of housing support and social inclusion services and approval to re-tender the contract.

Resolved:

1. That The Haven Wolverhampton's voluntary sector grant of £175,000 per year be not re-invested when the grant contract ends on 31 March 2016, which will meet the Children's Commissioning budget reduction requirement of £175,000 from 1 April 2016.
2. That The Haven Wolverhampton's £727,126 per year contract for the provision of housing support and social inclusion services be re-tendered in line with the contract expiry on 7 December 2016.

8 Statutory Food Service Plan 2015/16

Councillor Evans presented the report, which sought approval of the draft plan and delegated authority to the Service Director for City Environment, in consultation with the Cabinet Member for City Environment, to approve the final version.

Resolved:

1. That the draft Statutory Food Service Plan 2015/16 be approved.
2. That the Service Director for City Environment, in consultation with the City Member for City Environment, be authorised to approve the final version if the Plan.

9 Introduction of charging arrangements for employee and councillor parking

Councillor Evans presented the report, which sought approval of proposed charging arrangements for employee and councillor parking.

Resolved:

1. That approval be given to the introduction of employee parking charges at all Council car parks that are currently free of charge.
2. That the revised employee business need criteria be approved.
3. That the business use criteria be amended for specific cases in exceptional business circumstances with the approval of the Strategic Executive Board.

10 **Revenue Budget Monitoring Report 2015/16**

Councillor Johnson presented the report, which provided councillors with a projection of the likely revenue outturn position compared with the Council's approved revenue budgets for 2015/16 and related targets.

Resolved:

1. That Better Care Fund pressures totalling £1.3 million, included within the 2015/16 projected outturn, be funded corporately if the People directorate are not able to deliver compensating savings during the year. [Adult Services will aim to identify savings totalling £1.3 million during 2015/16 to meet the Better Care Fund pressures during the year and future years].
2. That approval be given to the use of £114,000 from the Regeneration Reserve to fund various regeneration priorities as detailed in Table 5 of the report.
3. That approval be given to the write off of one sundry debt totalling £17,601.01, as a result of a deceased debtor as detailed at Appendix F to the report.
4. That approval be given to one virement totalling £140,000 for a transfer within the Place directorate, outlined at Appendix G to the report.
5. That approval be given to an increase in the council tax balance at which the full court summons fees are charged from £200 to £250.
6. That approval be given to a court summons fee of £58 in respect of action taken to recover the Business Improvement District levy.

11 **Schedule of Individual Executive Decisions**

Resolved:

That the summary of open and exempt individual executive decisions, approved by the appropriate Cabinet Members following consultation with the relevant employees, be noted.

12 **Exclusion of press and public**

Resolved:

That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information).

13 **Procurement - award of contract for works, goods and services**

The recommendations for the award of contracts for works, goods and services were introduced by the relevant Cabinet portfolio holders.

Resolved:

1. That authority be delegated to the Cabinet Member for City Assets, in consultation with the Strategic Director for Place, to approve the award of a contract for Bilston Urban Village Highway Capacity Improvements, for an estimated sum of £3 million, on completion of the evaluation process.
2. That authority be delegated to the Cabinet Member for City Assets, in consultation with the Strategic Director for Place, to agree the contract for Compton Park improvements with JA Bates Contractors, Sandwell Business Park, based on the contracted schedule of rates for the Compton Park Improvements, with an estimated value of £400,000, on completion of the process.
3. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Strategic Director for Place, to approve the award of

contracts for the supply of four refuse collection vehicles(estimated cost £580,000) and three precinct sweepers(estimated cost £225,000), on completion of the evaluation process.

4. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Strategic Director for Place, to approve the award of a contract for relocation of the Market for an estimated cost of £600,000, on completion of the evaluation process.
5. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Strategic Director for Place, to agree the contract for Compton Road West improvements with Lafarge Tarmac based on the contracted schedule of rates for the Compton Road West improvements with an estimated value of £140,000, on completion of the evaluation process.
6. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Strategic Director for Place, to agree the contract for Kempthorne Avenue improvements with Lafarge Tarmac, based on the contracted schedule of rates for the Kempthorne Avenue improvements with an estimated value of £400,000, on completion of the evaluation process.
7. That approval be given to the extension of the contracts for short breaks for disabled children and young people with Let us Play of Shaw House, Shaw Road, Wolverhampton, Spurgeons of The Workspace, All Saints Road, Wolverhampton, Action for Children of 3 The Boulevard, Watford and Trident of 16 Grosvenor Road, Handsworth, for a duration of up to 12 months until 30 April 2016, with a total value of £214,000 for all four contracts.
8. That authority be delegated to the Cabinet Member for Children and Young People, in consultation with the Strategic Director for People, to enter into grant agreements for the Headstart Programme up to a total value of £406,000 once the allocation process has concluded.
9. That authority be delegated to the Leader of the Council, in consultation with the Director of Finance, to approve the extension of the contract with PWC to provide further financial, economic and strategic advice for the creation of the West Midlands Combined Authority.
10. That authority be delegated to the Leader of the Council, in consultation with the Director of Finance, to approve the award of a new contract for further financial, economic and strategic advice for the creation of the West Midlands Combined Authority from 1 October 2015, on completion of the evaluation process.
11. That a contract be awarded for the WS Supported Living Service to Dimensions (UK) Limited of 9-10 Commerce Park, Reading, for a duration of three years from 9 November 2015 to 8 November 2018 for a total contract value of £1,601,127.
12. That approval be given to the extension of the contracts for Asian people with mental health needs with Heantun Housing Association, 2 Wellington Road, Bilston for a maximum duration of twelve months from 17 August 2015 to 1 August 2016 with an extension value of £131,415 for Navjeevan, £256,267 for Omari and £55,000 for Shaan.
13. That authority be delegated to the Cabinet Member for Adults, in consultation with the Strategic Director for People, to approve the award of a contract for a supported employment service for adults with a learning disability, for an estimated cost of £980,000 when negotiations are completed, to Shropshire County Council.

14. That the ongoing negotiations with existing providers of domiciliary care be noted and that a report be presented to the Executive Team detailing the outcome, together with the proposed future tender model and that a further report be presented to Cabinet following completion of the evaluation process.
15. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Strategic Director for Place, to approve the award of a contract for the Connexions Client Caseload Information System (CCIS) for an estimated value of £138,000, on completion of the evaluation process.
16. That authority be delegated to the Cabinet Member for Governance, in consultation with the Director of Governance, to approve the award of framework contracts for legal advisors, on completion of the evaluation process.
17. That authority be delegated to the Director of Governance to execute contracts in respect of the above as required.

14 **Black Country Growth Deal - Cultural Capital Programme: Civic Halls improvement update and Grand Theatre grant**

Councillor Reynolds presented the report, which sought approval to obtain tenders for the removal of asbestos from the Wolverhampton Civic Halls prior to the main refurbishment programme and to the procurement process for the main contract. The report also sought approval to issue a grant to Wolverhampton Grand Theatre for improvements and to enter into a grant agreement relating to the total grant allocation.

Resolved:

1. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Service Director for City Economy and Director of Finance, to appoint the asbestos contractor.
2. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Service Director for City Economy and Director of Finance, to appoint the main contractor following a mini competition under the Construction West Midlands (CWM) framework.
3. That approval be given to a virement of £483,000 from the regeneration priorities budget to the Civic Halls Improvement budget to meet the cost of asbestos removal.
4. That approval be given to a capital allocation of £400,000 for grants to the Wolverhampton Grand Theatre funded through the Local Growth Fund.
5. That approval be given to an initial grant of up to £50,000 to the Wolverhampton Grand Theatre to fund immediate improvement works.
6. That the Director of Governance be authorised to approve the execution of the grant agreement.

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Cabinet (Resources) Panel

15 September 2015

Report title	First Impressions of the City	
Decision designation	AMBER	
Cabinet member with lead responsibility	Councillor John Reynolds City Economy	
Key decision	Yes	
In forward plan	Yes	
Wards affected	All	
Accountable director	Keren Jones	
Originating service	City Economy	
Accountable employee(s)	Keren Jones	Service Director
	Tel	01902 554 105
	Email	Keren.jones@wolverhampton.gov.uk
Report to be/has been considered by		

Recommendation(s) for action:

To endorse actions to improve and promote the Wolverhampton Offer.

1.0 Purpose

- 1.1 To report the progress being made to implement the recommendations from the First Impressions of the City scrutiny review, since the report to Cabinet (Resources) Panel on 3 March 2015.

2.0 Background

- 2.1 The First Impressions of the City scrutiny review identified four key work streams. Following the formation of a new Council Cabinet in May 2015, responsibilities for the four work-streams were revised. The new responsibilities are set out below.

Work streams delivered in partnership with other city organisations	Lead
1. Developing a joint marketing strategy and communications strategy for the “Wolverhampton Making it Happen Brand”	Cabinet Portfolio holder for City Economy Service Director, City Economy Head of Corporate Communications
2. Improving the Wolverhampton Offer	Cabinet Portfolio holder for City Economy Service Director, City Economy

City of Wolverhampton Council work-streams	Lead
1. Managing and improving the reputation of Wolverhampton	Leader Head of Corporate Communications
2. Harnessing the value of social media for Councillors	Leader Head of Corporate Communications

- 2.2 The remainder of this report sets out progress on marketing and developing the City’s offer, as set out in recommendations 1 and 2 above. Progress on recommendations 3

and 4 has already been reported at various times during the last nine months as part of the Council’s corporate communication activities.

3.0 Developing a joint marketing strategy and communications strategy

3.1 This work stream is being taken forward by the Place Directorate in partnership with businesses, the University and the College through the City Economic Growth Board. It also aligns the activities of the City centre BID Company, to market the City centre to businesses, visitors and residents, and the business support offer, marketed through the Black Country Growth Hub.

3.2 Under the Making it Happen brand, a draft framework (see appendix a) has been developed to guide the collaborative working between the Council and its key partners to market the City to the following audiences:

- Developers and inward investors
- Businesses and (potential entrepreneurs)
- Visitors
- Residents
- Students and learners

3.3 The strategy is supported by a Making it Happen communications plan, the delivery of which is co-ordinated by the Council’s Head of Corporate Communications, with the support of a partner officers group. Below is a summary of four main marketing campaigns being used during 2015/6:

- **A City conference programme:** a local platform for showcasing and promoting opportunities to key audiences: local people (spring conference week), visitors (summer conference week) and business, developers and investors (autumn conference week).
- **Raising the City’s profile:** using major national and international events to target investors and developers.
- **A momentum programme:** focusing on key business sectors to reinforce the opportunities in the City.
- **Research and development:** identifying best practice and opportunities to improve.

3.4 Further work has also been commissioned to refine the marketing strategy, plan and collateral, as set out below:

Actions	Milestones
<p>Promote the Wolverhampton Story in easily accessible written and visual forms. This activity brings together facts, figures, images and qualitative information that portray Wolverhampton as a business friendly, innovative and creative City. The collateral can easily be made available to all partners to include as part of their</p>	<p>First version of the Wolverhampton Story will be presented to Scrutiny, Cabinet and to key audiences in September. This includes Business Week in September 2015.</p> <p>A simple card sized fact sheet about investment in the City has been produced</p>

<p>promotional activity, so that the City repeatedly gets across strong, convincing and consistent messages to our key audiences and markets.</p> <p>The format can be regularly refreshed without significant additional expenditure.</p>	<p>and has been well received by a range of audiences.</p> <p>For Business Week 2015 there will be additional card sized fact sheets that include facts and opportunities about initiatives to support business, workforce development, and opportunities for residents to invest in themselves through education, learning and volunteering</p>
<p>Wolverhampton Making it Happen Digital Platform. All main cities have destination and investment platforms that are separate from the Council website, to promote their cities as an attractive destination for inward investment and a good place to do business, learn, visit and live.</p> <p>The City Board is developing a single digital platform for key stakeholders to market the City of Wolverhampton’s offer to businesses, developers and investors.</p> <p>Local company Connect have been commissioned to develop a destination website for the City of Wolverhampton, focusing initially on the inward investor, developer and business audiences. The structure of the website is such that the sections for visitors, learners and residents can easily be added.</p> <p>The digital site will be a joined up, consistent and co-ordinated approach – partner organisations will have access to their own templates to add, update or amend content as necessary. There will also be direct links to the Council website, the BID websites and the Growth Hub.</p> <p>There are three stages to the development of the site – structure, design and content. The development of the site is currently in the first of these stages.</p>	<p>The first phase of the website will be launched at Business Week in October 2015. Content is being produced, based on information collected for the production of the Wolverhampton Story.</p> <p>Stakeholder engagement is crucial to developing a digital platform and the suggested site map was recently shared key internal officers, the portfolio holders for City Economy and City Assets and members of the Economic Growth Board Marketing Sub-Group for initial feedback.</p> <p>The look and feel of the new website will initially use the “Making it Happen” brand.</p>
<p>A refined strategic proposition for the City. Building on the work above, a further exercise will produce a focused, end user-centric strategic brand proposition for the City, which will build on</p>	<p>A set of brand guidelines and collateral will be produced, for use across all organisations in the City, in order to promote the City in a consistent and co-ordinated way.</p>

the City's strengths and its developing offer.	The process will involve key stakeholders within, and outside of the Council.
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4.0 Improving the Wolverhampton Offer

4.1 The First Impressions of the City scrutiny review also identified the need to improve the City's offer, based on business and resident perception surveys and other evidence bases. The table below summarises the work underway under each main market segment:

Audience segment	Activities to strengthen the evidence base
Developers and Inward Investors	<p>Funded from the Place Regeneration Reserve, a number of important pieces of work have been commissioned to develop and market the City's City centre development opportunities:</p> <p>City Centre Westside and Southside Planning Guidelines – developing the market offer.</p> <p>City Centre Westside Opportunity sites market offer – a package of opportunities to the development market.</p> <p>City Centre Southside Opportunity sites market offer – a package of opportunities to the development market.</p>
Existing businesses and start-ups	<p>In-depth geographical business surveys, starting with the City's three strategic development areas: Junction 2, City Centre and Bilston Strategic corridor. The local organisation Policyworks has been commissioned to deliver the first of these surveys in the Junction 2 area. The final report will be received in October 2015.</p>
Visitors	<p>Until 2015, WV One was responsible for co-ordinating data for the City centre. In the future this activity will be undertaken by the Wolverhampton City Centre BID Company.</p> <p>An in-depth visitor survey for the Civic Halls and Grand Theatre was undertaken several years ago, and was part of the evidence base used to make the successful business case for Regional Growth Funding for major capital investment in the City's entertainment venues.</p> <p>Audience development work has also been undertaken, with support from the Arts Council, for the other Council run cultural venues. This is informing current activities to make these venues less reliant on Council subsidy.</p>

	In addition, a detailed feasibility study has been completed to identify how the City can develop its niche business conferencing offer. This is also informing current activities to make these venues less reliant on Council subsidy.
Learners	The comprehensive evidence base that was developed for the Council's Skills and Employment scrutiny review and subsequent independent Skills and Employment Commission, forms the basis of an action plan that is being developed to take forward recommendations to improve the City's education and skills offer to residents, learners and employers.
Residents	Underpinning all of the above is the need for the City to provide an attractive quality of life offer to residents, and for those considering re-location to the City. The overview of how the City is perceived as a place to live is co-ordinated by the policy and corporate communications teams.

5.0 Financial implications

5.1 All activities identified in this report will be covered through the dedicated budget of £50,000 to support the City Marketing Strategy, approved resources from the Regeneration Reserve and existing Place and Corporate Marketing budgets. Alongside this external funding and partner contributions are sought where possible. For example, The Wolves have already committed to the production of a series of photographs to promote the city and Staffordshire County Council will be contributing 50% towards Junction 2 surveys as part of the i54 joint venture arrangements [ES/26082015/S]

6.0 Legal implications

6.1 There are no direct legal implications arising from this report. As this report does not authorise any specific actions or contracts, further authority will be required if the Council is to enter into any contracts or other legal documents. [Legal Code: TS/07092015/S]

7.0 Equalities implications

7.1 There are no equality implications.

8.0 Environmental implications

8.1 There are no environmental implications.

9.0 Human resources implications

9.1 There are no human resource implications.

10.0 Corporate Landlord Implications

10.1 There are no corporate landlord implications.

11.0 Schedule of background papers

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Cabinet (Resources) Panel

15 September 2015

Report title	Black Country European Funded Projects	
Decision designation	AMBER	
Cabinet member with lead responsibility	Councillor John Reynolds City Economy	
Key decision	Yes	
In forward plan	Yes	
Wards affected	All	
Accountable director	Keren Jones, City Economy	
Originating service	Service Development Team	
Accountable employee(s)	Heather Clark Tel Email	Service Development Manager 01902 555614 Heather.Clark2@wolverhampton.gov.uk
Report to be/has been considered by		

Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Agree to submit full bids as accountable body for Black Country Advice Investment Markets (AIM) and Transformational Growth Opportunity Local Delivery (GOLD)
2. Delegate authority to the Cabinet Member for City Economy, in consultation with the Service Director City Economy to sign the Grant Funding Agreement if successful
3. Agree to be a partner in Youth Employment Initiative (Impact in the Black Country Project)
4. Delegate authority to the Cabinet Member for City Economy, in consultation with the Service Director City Economy to negotiate and enter into Service Level Agreements relating to the delivery of these projects
5. Enter into Collaboration Agreements in relationship to all Black Country European funded projects
6. Approve match funding for Black Country Technical Assistance

1.0 Purpose

- 1.1 The purpose of this report is to update members on progress relating to three large complex European funded bids and where appropriate, seek approvals to submit full applications and enter into legal agreements relating to European funded bids. Full details will follow in a later report, upon bid completion with partners.

2.0 Background

- 2.1 The Black Country European Structural and Investment Fund (ESIF) Strategy, developed on behalf of the Local Enterprise Partnership (LEP), outlines the Black Country's priorities for allocating European funding between 2014 and 2020.
- 2.2 Cabinet Resource Panel on 28 July agreed for the City of Wolverhampton Council to act as accountable body and submit full bids should our outline bids be successful. The European Regional Development Fund (ERDF) bids included in the report and approvals were as follows:
- **Black Country Advice Investment and Markets (AIM)** will offer specialist support for SMEs pooling business support across four local authorities, the University and Chamber of Commerce, enhanced with specialist consultancy and delivered via the Growth Hub. The City of Wolverhampton Council is acting as accountable body on behalf of the Black Country.
 - **Black Country Transformational Growth Opportunities Local Delivery (GOLD)** will ensure the continuation of the successful GOLD grant funding scheme for SMEs which ended 30 June 2015 and provides many valuable lessons which will be designed into Transformational GOLD.
- 2.3 In addition, the report also gave information of a European Social Fund (ESF) and Youth Employment Initiative (YEI) bid, for which Dudley MBC is acting as accountable body on behalf of the Black Country and the City of Wolverhampton Council will be a delivery partner:
- **Impact** is a Black Country programme that will address the barriers faced by unemployed individuals aged 16-29 years, supporting them to secure positive outcomes including employment, apprenticeships, training and further education.

3.0 European Funding Bids

- 3.1 The Department for Communities and Local Government (DCLG) has informed us that our outline bids have been successful and invited to full bidding stage. The deadline for submission of the Impact bid is 18 September and for BC AIM and Transformation GOLD 5 November 2015.
- 3.2 **Black Country Advice Investment and Markets (AIM)** will fund additional staffing resource for a pool of specialist business advisors at the Black Country Growth Hub. This activity aims to supplement the Hub's core function of co-ordinating business support, with additional diagnostic, advice, one-to-one mentoring and specialist workshops on

developing new market opportunities. The total project over 3 years has a budget of in the region of £3-4 million.

- 3.3 **Black Country Transformational Growth Opportunities Local Delivery (GOLD)** will offer grants of up to £25,000 as part of the Growth Hub offer. The aim of Transformational GOLD is to support SMEs to achieve a sustainable step change in their working processes, business development and performance. The scheme will support 180 SMEs and create 100 new jobs targeting SMEs as having the greatest potential to achieve transformational change. The scheme has a total value of £6 million which comprises £2 million ERDF funding combined with match funding from SMEs. The panel assessing applications submitted by SMEs will include representation from high street banks and other business experts such as accountants.
- 3.4 **Impact for the Black Country** is a £34 million project that aims to provide support for young people not in employment education or training (NEET) and support them to move into employment, education and training. The bid is being submitted by Dudley MBC, as accountable body on behalf of a partnership including the other Black Country local authorities and Council for Voluntary Services as lead for Talent Match. The City of Wolverhampton Council, as a named delivery partner under the project, will receive £1.2 million grant funding over three years (matched at 30% by WCC internal staffing and connexions budget) per year. As part of its delivery, the Council aims to engage with 3342 young people over 3 years, provide 1,671 with a customised support package, supporting 1,170 into employment, education and training.
- 3.5 **Technical Assistance:** The Black Country Technical Assistance Team aims to maximise the impact and take up of the European Regional Development 2014-20 Programme in the Black Country. The Team provides technical advisory support to develop projects and ensure compliant delivery of European funded projects reducing the risk of clawback.

Funding Source	Match Funding - ERDF Technical Assistance Project			
	2016	2017	2018	Total
City of Wolverhampton Council	£ 12,864	£ 12,864	£ 12,864	£ 38,591

4.0 Financial implications

- 4.1 AIM for Black Country and Transformational GOLD projects both represent continuation of existing project arrangements with enhanced provision. ERDF projects require 50% match funding. AIM is a revenue project with gross expenditure of £3-4 million attracting grant of £1-2 million (50%). This project has a number of existing delivery partners including Black Country Local Authorities, the University of Wolverhampton, Black Country Chamber of Commerce and the Black Country Consortium. It is anticipated that the project would be delivered across a number of delivery partners with each partner contributing match funding, predominantly through existing staffing. The City of Wolverhampton Council's match funding for AIM for the Black Country is being identified from existing Growth Hub funding, existing staffing and the Enterprise and Skills budget.

Black Country Transformational GOLD project will provide a combination of capital and revenue grants and include provision for project management. This scheme has total value of £6 million attracting £2 million ERDF. Match funding for Black Country Transformational GOLD has been identified from Black Country partner's existing budgets to support project management. The Council's contribution has been identified within Enterprise and Skills staffing budgets. The remaining, and largest proportion, of match will be private sector match. The final costings are being developed as part of the full bid and budgetary approvals will be sought in further reports should the bids be successful. The cost of delivering Black Country AIM and GOLD will be paid on actual expenditure claiming quarterly in arrears.

- 4.2 The Council is a named delivery partner under the Impact project potentially attracting £3.6 million of grant (£1.2 million per annum over three years). Council match for the Impact project has been identified within the Enterprise and Skills Connexions revenue budget and other City Economy service revenue budgets. The final costings are being developed as part of the full bid and budgetary approvals will be sought in further reports should the bids be successful. The cost of delivering Impact will be paid on actual expenditure claiming quarterly in arrears.
- 4.3 Walsall MBC are seeking match funding for the Technical Assistance project. The Council's required contribution, as agreed by Heads of Regeneration, is set out in the table below. This can be accommodated through Service Development revenue budgets.

Funding Source	Match Funding - ERDF Technical Assistance Project			Total
	2016	2017	2018	
Wolverhampton MBC	£ 12,864	£ 12,864	£ 12,864	£ 38,591

[ES/26082015/U]

5.0 Legal implications

- 5.1 European funding opportunities are subject to Grant Funding Agreements. Where the Council is accountable body, we will enter into a Collaboration Agreement to share the risk with the other Black Country Local Authorities and specific Service Level Agreements setting out the responsibility of the named delivery partners in the bid to agree match funding and role in delivering the project results. [RB/24082015/Y]

6.0 Equalities implications

- 6.1 European funded projects must evidence positive equalities implications as part of the bidding process. Equalities and diversity standards are a strict requirement for a all European funded bids, and projects are required to report progress against these requirements. BC AIM and Transformational GOLD will both engage with existing equalities networks such as Black Business Network and Women's Business Forum to engage businesses who will benefit from the programme. Impact will support young people who are not in employment education or training, many of whom who will benefit

are from disadvantaged groups or experience barriers to employment. Therefore this project will have positive equalities implications.

7.0 Environmental implications

7.1 European funded projects must evidence positive sustainability implications and are required to develop sustainability strategies that require all partners to adhere to pragmatic measures aimed at reducing carbon emissions. BC AIM will add value to the Growth Hub, referring businesses to support to and Transformational GOLD can provide grant and signpost to loan support to improve their resource efficiency.

8.0 Human resources implications

8.1 The cost of project management and additional staffing resources will be built into bids. Subject to the full bid being successful, there will be a need for both project management staff with experience of delivering European funded projects and delivery to be recruited on fixed term contracts and job descriptions of existing staff who are being used as match funding to be amended and European logo added.

9.0 Corporate landlord implications

9.1 There are no corporate landlord implications to this report.

10.0 Schedule of background papers

- Cabinet (Resources) Panel 28 July 2015 update on external funding
- Cabinet (Resources) Panel 20 January 2015 update on external funding

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Cabinet (Resources) Panel

15 September 2015

Report title	Schedule of Individual Executive Decision Notices	
Decision designation	AMBER	
Cabinet member with lead responsibility	All	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Kevin O'Keefe, Governance	
Originating service	Democratic Support	
Accountable employee(s)	Laura Gilyead	Graduate Management Trainee
	Tel	01902 553219
	Email	Laura.gilyead@wolverhampton.gov.uk
Report to be/has been considered by	N/A	

Recommendations for noting:

The Cabinet (Resources) Panel is asked to note the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees.

Schedule of Individual Executive Decision Notices

Part 1 – Open Items

1. Corporate

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	15 July 2015	Emma Balchin, 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for Windsor Nursery School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	15 July 2015	Emma Balchin, 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for Wilkinson Primary School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	15 July 2015	Emma Balchin, 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for East Park Primary School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	15 July 2015	Emma Balchin, 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for Deansfield Community School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	28 July 2015	Emma Balchin, 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for St Paul's Church of England (Aided) Primary School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	28 July 2015	Emma Balchin,

Darke		01902 555269
Title and Summary of Decision		
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approves the proposed Instrument of Government for The Kings (Church of England) School.		

2. People

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Val Gibson	Service Director, Children and Young People	4 August 2015	Nick Price, 01902 551961
Title and Summary of Decision			
Provision of a Section 17 Respite Facility and Family Outreach Service at Upper Pendeford Farm That the Cabinet Member for Children and Young People, in consultation with the Strategic Director, People, agrees to the de-registration of Upper Pendeford Farm as a children's home and to the establishment of, and re-registration as, a Section 17 Respite and Family Outreach Service.			

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	21 July 2015	Gwyn James, 01902 555755
Title and Summary of Decision			
Land at Market Street, Section 38 Agreement That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, authorises the Director of Governance to enter into an agreement with West Midlands Police under Section 38 of the Highways Act 1980, in respect of land at Market Street in Wolverhampton.			
Decision maker			
Councillor John Reynolds	Service Director, City Economy	13 July 2015	Kevin Moore, 01902 555570 Robert Baldwin, 01902 554962
Title and Summary of Decision			
Termination of Retail Core Expansion CPO Indemnity Agreement That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, authorises the completion of a Deed of Release with Multi confirming the termination of the CPO Indemnity Agreement dated 4 October 2005 and the settlement of all liabilities.			
Decision maker			
Councillor John Reynolds	Service Director, City Economy	13 July 2015	Jim Cunningham 01902 550166
Title and Summary of Decision			
Continuation of Black Country Growth Hub That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy: 1. Authorises the entry into a grant agreement with Walsall Metropolitan Borough Council.			

2. Authorises entry into any necessary legal agreements including grant agreements with the University of Wolverhampton and the Black Country Consortium as well as payment of pump priming grants.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	4 August 2015	John Healey, 01902 554007

Title and Summary of Decision

Amalgamation of the Worcester Street and City Centre Conservation Areas, and minor boundary review. That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the proposed changes to Wolverhampton City Centre and the Worcester Street Conservation Areas.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Service Director, City Economy	7 August 2015	Heather Clark, 01902 555614

Title and Summary of Decision

Delivery of Neighbourhood Employment and Skills Service (NESS) That the Cabinet Member for Education, in consultation with the Service Director, City Economy, authorises payment in relation to delivery of the European Regional Development Funded Neighbourhood Employment and Skills Service.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	4 August 2015	Ian Hipkiss, 01902 554241

Title and Summary of Decision

Camp street Section 278/38 agreement and Traffic Regulation Orders That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets:

1. Approves the 'no waiting at any time and no loading at any time' Traffic Regulation Orders (TROs) to Camp Street, and parts of Molineux Street and Nursery street.
2. Approves the revocation of existing 'no waiting at any time' and 'no waiting during match day times' TROs to Camp Street and the revocation of the existing 'no waiting at any time' on Nursery Street and Molineux Street.
3. Authorises the Director of Governance to advertise the above orders under the Road Traffic Regulation Act 1984 and, subject to there being no unresolved objections, to subsequently confirm the orders.
4. Approves the adoption of the land shown in brown on Plan T3 684A as public highway.
5. Authorises the Director of Governance to enter into an agreement with the University of Wolverhampton under Sections 278 and 38 of the Highways Act 1980, in order to implement the works.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	11 August 2015	Gwyn James, 01902 555755

Title and Summary of Decision

Compton Park Access Road, legal agreement That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the entering into of a legal agreement between Wolverhampton City Council, Wolverhampton Wanderers Football Club

and Wolverhampton Wanderers Properties Limited.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	11 August 2015	Marianne Page, 01902 551798

Title and Summary of Decision

Mainline Canal Towpath Improvement That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets:

1. Approves the implementation of the towpath improvement scheme between Aldersley Junction and Lower Walsall Street identified in the 2015-18 Capital Programme.
2. Notes that, since the development of the 2015-18 Capital Programme, additional resources have been secured to enable the scheme to be extended from Lower Walsall Street to Dixon Street, and agrees for the scheme to be extended accordingly.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	11 August 2015	Michele Ross, 01902 554038

Title and Summary of Decision

Cannock Chase Special Area of Conservation Partnership Memorandum of Understanding That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, signs the Cannock Chase Special Area of Conservation Partnership Memorandum of Understanding on behalf of the Council.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy	24 August 2015	Heather Clark, 01902 555614

Title and Summary of Decision

Development of a Low Carbon Project Pipeline: Technical Support That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy,

1. Appoint Sustainability West Midlands to fund technical expertise to support external funding bids.
2. Agree to enter into a Service Level Agreement with Sustainability West Midlands to enable this support.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	25 August 2015	Gwyn James, 01902 555755

Title and Summary of Decision

Former Goodyear Site – Stafford Road – Residential Development Phase 4 That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, authorises the Director of Governance to enter into an agreement with the developer under Section 38 of the Highways Act 1980, in respect of Phase 4 of the new access roads at the former Goodyear Site, Stafford Road.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	28 August 2015	Nick Broomhall, 01902 555723

Title and Summary of Decision

Skinner Street Night Time Taxi Rank That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets,

1. Approves the implementation of the new rank.
2. Approves the proposed revocation (in part) of existing Traffic Regulation Orders (TROs) in Skinner Street where necessary to allow the implementation of the new rank.
3. Authorises the necessary procedures to implement the new rank and revoke (in part) the existing TRO under the Road Traffic Regulation Act 1984 subject to there being no unresolved objections to subsequently implement the new rank and the revocation order.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy and Director of Finance	26 June 2015	Julia Buckley, 01902 552005

Title and Summary of Decision

Trans-European Partnership Agreement That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy and the Director of Finance, authorises the signing of the partnership agreement to enable Wolverhampton City Council and partners to participate in the trans-European project for an URBACT Action Planning Network on smart City development.

Part 2 – Exempt Items

1. Corporate

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Directors of Education and Finance	3 August 2015	Marc Webb, 01902 551368

Title and Summary of Decision

Acceptance of Tender for Eastfield Primary School: Primary Expansion Programme 2015
That the Cabinet Member for Education, in consultation with the Directors of Education and Finance, accepts the preferred tender at Eastfield Primary School for the primary expansion programme 2015.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	5 August 2015	Marc Webb, 01902 551368

Title and Summary of Decision

Acceptance of Tender for Eastfield Primary School: Primary Expansion Programme 2015
That the Cabinet Member for Education, in consultation with the Director of Education, accepts the preferred quotations for asbestos removal and monitoring.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Directors of Education and Finance	20 August 2015	Marc Webb, 01902 551368

Title and Summary of Decision

Acceptance of Tender for Bilston CE Primary School: Primary Expansion Programme 2015
That the Cabinet Member for Education, in consultation with the Directors of Education and Finance, accepts the preferred tender at Bilston CE Primary School for the primary

expansion programme 2015.

2. People

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Sandra Samuels	Service Director, Public Health and Well Being	20 July 2015	Karen Samuels, 01902 551341

Title and Summary of Decision

Proposal for Public Space Protection Order at (Old) Park Village That the Cabinet Member for Public Health and Well Being, in consultation with the Service Director, Public Health and Well Being, approves the proposal to introduce a Public Space Protection Order, subject to the mandatory six week legal challenge period in the areas stated in the report.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Sandra Samuels	Service Director, Public Health and Well Being	20 July 2015	Karen Samuels, 01902 551341

Title and Summary of Decision

Proposal for Public Space Protection Order in Broome Road, Hawksford Crescent and surrounding streets That the Cabinet Member for Public Health and Well Being, in consultation with the Service Director, Public Health and Well Being, approves the proposal to introduce a Public Space Protection Order, subject to the mandatory six week legal challenge period in the areas stated in the report.

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	21 July 2015	Karen Beasley 01902 554893

Title and Summary of Decision

Low Hill (Pods) – Buy back costs That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the commencement of required works to demolish the pod extension and bring the properties up to 'Decent Homes' standard to allow the properties to be re-let.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	21 July 2015	Jane Trethewey 01902 555583 Alison Fowler 01902 551407

Title and Summary of Decision

Purchase of Housing Development Software That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets:

1. Approves the purchase of a housing development viability analysis tool.
2. Approves the purchase of a Housing Development Manual.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillors John Reynolds and Andrew	Director of Finance and Service Director, City	28 July 2015	Peter Taylor, 01902 555852

Johnson	Economy		
Title and Summary of Decision			
Department for Communities and Local Government (Magistrates Court) land, Darlington Street, Wolverhampton That the Cabinet Member for City Economy and Resources, in consultation with the Service Director, City Economy and Director of Finance, approves the acquisition of the former Magistrates Court site to support the regeneration of Westside.			
Decision maker			
Councillor Peter Bilson	In consultation with Service Director, City Assets	Date Approved 18 August 2015	Contact Officer Karen Beasley, 01902 554893
Title and Summary of Decision			
Low Hill Residential Repairs (pods) – Private Property Acquisitions That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the completion of a purchase.			
Decision maker			
Councillor John Reynolds	In consultation with Service Director, City Economy	Date Approved 24 August 2015	Contact Officer Marie Bintley, 01902 557879 Ruth Taylor, 01902 555635
Title and Summary of Decision			
City Centre Car Parking Strategy: Procurement of Consultant That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy, approves the appointment of a consultant to undertake the car park strategy commission for Wolverhampton City Centre.			

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